

**Minutes  
Board of Health Meeting  
Chelan-Douglas Health District  
October 15, 2018**

John Sterk, East Wenatchee City Council and Board of Health Chair, called the meeting to order at 3:03 p.m. and led the attendees in the Pledge of Allegiance.

**Board Members Present:**

John Sterk, East Wenatchee City Council  
John Alt, Mayor, City of Entiat  
Keith Goehner, Chelan County Commissioner  
Doug England, Chelan County Commissioner  
Dan Sutton, Douglas County Commissioner  
Keith Huffaker, Wenatchee City Council (via conference call)  
Jill Thompson, Waterville Town Council

**Administrative Staff Present:**

Barry Kling, Administrator and Environmental Health Director  
Kandis Boersema, Associate Administrator, Fiscal and Support Services  
Carol McCormick, Associate Administrator, Personal Health Services  
Veronica Farias, Health Communications Coordinator  
Lorena Orozco, Chief Deputy Registrar/Fiscal Assistant

**Public Present:**

Sharon Waters, Leavenworth City Council

**Consent Agenda**

**Doug England, Chelan County Commissioner, made a motion to approve the consent agenda that includes the September 17, 2018 Board Meeting Minutes, September Payroll in the amount of \$219,085.19, September Benefits in the amount of \$77,568.58, approval of payment of 2018 Vouchers No. 2018-0623 to 2018-0700 in the amount of \$89,339.47. Jill Thompson, Waterville Town Council, seconded the motion and it carried unanimously.**

### **Program Update**

**Veronica Farias, Communications Coordinator**, presented an update on our social media accounts and reported on how well Chelan-Douglas Health District is progressing in social media. She reported that the Health District has a Facebook and Twitter account. Veronica briefly reviewed a handout which showed our Facebook page and Twitter account. She reported that we primarily use Facebook for more informative updates and alerts since we are limited to the number of characters we can use on Twitter. She stated that the number of community followers seem small, but it is a solid number and we are gradually building up to our audience on both of our social media accounts. Veronica also mentioned that more females seem to follow us on social media as opposed to males. She reported that most of our audience is White with a small percentage of Hispanics.

### **Board Discussion**

None

### **Public Comment**

None

### **New Business**

**Barry Kling, Administrator/Environmental Health Director**, reported that the final round of planned well water testing for Volatile Organic Compounds (VOCs) has been completed at the Pine Canyon Landfill site in Douglas County, and the results showed very low levels of acetone, which are interpreted as lab contamination due to the very low levels of a compound commonly used to clean lab equipment, and to the fact that a closed landfill producing VOCs would not produce pure acetone with no other VOCs, all of which were "non-detects" in these tests. In a past instance of this kind, Department of Ecology Representatives agreed with this interpretation. As a result of these results and the 20+ years of post-closure testing, Barry informed the Board of the staff's recommendation that post-closure be ended for the Pine Canyon site. Resolution 2018-002 was introduced to implement this decision.

**Dan Sutton, Douglas County Commissioner**, made a motion to **elevate this matter to a second reading in view of the many other**

**discussions of the matter in public meetings, Jill Thompson, Waterville Town Council, seconded the motion and it carried unanimously.**

**Keith Goehner, Chelan County Commissioner**, asked if it is necessary to wait 20 years or if there are other factors that need to be considered for ending post-closure of a hazardous landfill site. Dave Prosch, Solid Waste Supervisor, stated that 20 years is the minimum, but post-closure monitoring needs to establish that the facility is stabilized, meaning there is little or no settlement, gas production, or leachate generation. He stated that the Pine Canyon site meets these standards.

**Dan Sutton, Douglas County Commissioner, made a motion to adopt Resolution 2018-002 ending post-closure of the Douglas County Pine Canyon Landfill site. Jill Thompson, Waterville Council, seconded the motion and it carried unanimously.**

**Barry Kling, Administrator/Environmental Health Director**, stated that the Board had received a copy of the agreement negotiated with Connie Dorner for her early retirement and the next step would be for the Board to approve the agreement.

**Keith Goehner, Chelan County Commissioner, made a motion to approve the agreement authorizing Connie Dorner's early retirement. Dan Sutton, Douglas County Commissioner, seconded the motion and it carried unanimously.**

**Kandis Boersema**, Associate Administrator, presented the Surplus Resolution, which states that the Health District has surplus property that has no value to CDHD and needs to be disposed of and/or donated.

**Jill Thompson, Waterville City Council, made a motion to allow the surplus property to be donated and/or disposed. John Alt, Mayor of Entiat, seconded the motion and it carried unanimously.**

**Barry Kling**, Administrator, stated that Kandis Boersema had distributed the preliminary budget report to the Board and gave a brief overview of the process. He reported that a preliminary budget is presented in October, a more solid budget in November and then passed in December. Commissioner Goehner reported that there has been some discussion among Chelan county staff members suggesting that the Health District has significant uncommitted funds that might be used to help with a solid waste



medium hazard waste disposal facility. Barry stated that after some years of inadequate reserves according to State Auditor recommendations, CDHD now has approximately three months of operating funding in reserves, but that there are no other monies and that every dollar of CDHD's funds (including reserves) is reflected in the reports given to the Board each month. He stated that he is more than willing to meet with any of the Board members to go over the budget and financial reports in more detail if need be, individually or in a small group.

**Kandis Boersema**, Associate Administrator, Fiscal and Support Services, presented the 2019 preliminary budget for review and answered questions from the Board. Actual passage of the budget occurs in December.

**Barry Kling**, reminded the Board that it had requested each year's budget be initially presented with fees that keep up with the Consumer Price Index, so that sudden increased would not be needed after several years of inflation. The current budget reflects the Western regional rate reported by the US Bureau of Labor statistics. Of course the Board is free to accept or reject the fee schedule each year.

**Kandis Boersema**, Associate Administrator, Fiscal and Support Services, reported that a re-inspection for a temporary food establishment fee was also added to the budget. These inspections are done to assure that problems detected in the initial inspection are corrected. The fee amount is \$45, half the EH hourly rate.

### **Unfinished Business**

None

### **Reports**

**Kandis Boersema**, Associate Administrator, Fiscal and Support Services, reported that through September 2018, 75% of the year completed, the revenue was 80% of budget and expenses were 79% of budget.

Kandis reported that the Audit was completed in September and went very well. She provided a complete copy of the audited financial statements and audit report to each board member present.

**Carol McCormick**, Associate Administrator for Personal Health Services, reported community calls regarding rabies have tapered off. She reported

there was one bat and one dog tested for rabies and both tested negative. Carol stated that personal health is back to more routine work. She said the immunization program is working with school personnel to assure coverage for our students and talked about a varicella outbreak in Grant County.

Carol also discussed an illness called AFM, Acute Flaccid Myelitis, which is a muscle weakness and/or paralyzing condition that has been associated with having had a recent virus and affecting mostly children ranging in age from 7 months to 5 years of age. It is not known what causes the virus, however, cases have been increasing in the U. S. since 2014.

**Barry Kling**, Administrator, reported that there is currently an Ebola outbreak in the Democratic Republic of Congo. There have been over 200 cases that have been reported. This is a major concern for the CDC (Center for Disease Control) and the World Health Organization.

**Veronica Farias**, Health Communications Coordinator, reported that they are wrapping up their community outreach for the year. One of the last events that they attended was Wings and Wheels Kid's Day at Eastmont Park at the beginning of October, which was a big success.

**Barry Kling**, Administrator/Environmental Health Director, reported that Dr. Francis Collins signed the order to make opioid overdoses a notifiable condition. He reported that we are working with Providers and emergency room departments to assure they are on board and understand the procedure prior to publicizing it in the healthcare community.

**Barry Kling**, Administrator/Environmental Health Director, briefly reported on the Land Use/Onsite and Food program. He stated that both programs are doing very well. Both programs have been very productive and staffing has been stable for several months now.

**Dan Sutton, Douglas County Commissioner, made a motion to adjourn the meeting at 4:10 p.m. Jill Thompson, Waterville Town Council, seconded the motion and it carried unanimously.**



John Sterk, Chair